



Provider Access Statement

Hopwood Hall College is committed to providing learners with impartial careers education information advice and guidance. Our learners are encouraged to participate in a wide variety of activities that will enable them to develop the skills, knowledge and understanding they will need to make informed choices and to progress towards their career goals.

We recognise that this can only be achieved through working with a wide range of providers, including employers, to enrich the careers programme for our learners. We will endeavour to accommodate requests for providers to have access to learners where it is feasible to do so, however we also need to balance this with the needs of our learners on a case by case basis.

For example, we may need to decline a request where it would be deemed to negatively impact on curriculum learning or where there is insufficient learner interest.

Our careers programme (below) provides an opportunity for providers to access the college at key times throughout the academic year. Providers are also welcome to leave course guides/leaflets/brochures at reception to be kept within our careers library.

Providers will need to:

- Make contact with the relevant department or with the Careers Leader directly
- Read the College's External Speakers and Events Policy & any policy referred to within; available on the Reports and Policies section of the website
- Sign and return the External Speakers form a minimum of 14 days in advance of the activity taking place
- Details of premises and facilities will be agreed and organised on a case by case basis depending on the nature of the activity
- We also welcome enquiries from providers that offer a location that takes into account reasonable adjustments for disabilities.

Useful Contacts:

For careers or employability activities and for initial discussions contact:

Careers Lead:

Liz Duncan

Assistant Principal Quality
Hopwood Hall College | Rochdale Road | Middleton | M24 6XH

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**Hopwood Hall College
& University Centre**

The Careers and Employability Team

e: careers@hopwood.ac.uk

Careers Programme



**Hopwood Hall College
& University Centre**

An award winning careers service available to all throughout your journey at Hopwood Hall College. We work with colleagues and external providers to provide you with a range of opportunities to enhance and inform your career plans.

Accredited by the Matrix quality standard and delivering activities mapped against the 8 Gatsby Benchmarks our careers programme is designed to support your next steps and bring out the best in you!

Advice and Guidance												
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Impartial careers advice and guidance appointments	★	★	★	★	★	★	★	★	★	★	★	★
Designated Careers Zones with access to the team	★	★	★	★	★	★	★	★	★	★	★	★
Careers resources available (Careers Zones and ITS learning)	★	★	★	★	★	★	★	★	★	★	★	★
Progression tutorials covering careers and work experience	★	★	★	★	★	★	★	★	★	★		
Key career messages to parents via our Parent Portal app	Scheduled throughout the year											
Careers advice available during open days and enrolment for applicants	Scheduled throughout the year											

Progressing on to higher education												
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Higher Education focussed tutorials	★	★	★	★	★		★		★	★		
Talks and support from higher education providers		★	★	★	★							
Comprehensive range of higher education resources on ITS learning	★	★	★	★	★	★	★	★	★	★	★	★
Advice for current HE students regarding progression routes	★	★	★	★	★	★	★	★	★	★	★	★
Personal statement and UCAS application support	★	★	★	★	★							
Student finance and application support							★	★	★			
Advice for HE interviews, UCAS clearing and Extra				★	★	★		★	★	★	★	★
UCAS Drop in sessions				★	★							
Personal statement and university interview advice			★	★	★							

Delivering Employer Encounters

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Work Experience opportunities	★	★	★	★	★	★	★	★	★	★	★	
Industry placements	★	★	★	★	★	★	★	★	★	★	★	★
Guest speakers and talks in college	★	★	★	★	★	★	★	★	★	★		
Trips and visits to employers		★	★	★	★	★	★	★	★	★		
Employability skills embedded within curriculum	★	★	★	★	★	★	★	★	★	★		
Prepare for work - employability sessions/Job Club			★	★		★	★	★	★	★		
Employer projects set within curriculum	★	★	★	★	★	★	★	★	★	★		

Opportunities to support your career journey

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug
Apprenticeships week						★						
National Careers week							★					
Talk Dont Walk advice regarding changing courses	★	★										
Progression - options after your course finishes							★	★	★			
Higher education event		★										
Fire up your futures/Freshers	★											
Local and regional competitions including World Skills	Scheduled throughout the year											
Careers Roadshow	★											
Learner Voice	★	★	★	★	★	★	★	★	★	★		
Student Representative Opportunities	★	★	★	★	★	★	★	★	★	★		
T Level week		★										

THE CAREER DEVELOPMENT FRAMEWORK

Create Opportunities

Balance Life and Work

See the Big Picture

Grow Throughout Life

Explore Possibilities

Manage Career



Hopwood Hall College
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GATSBY

